State of Idaho
DEPARTMENT OF WATER RESOURCES
322 East Front Street • P.O. Box 83720 • Boise, Idaho 83720-0098
Phone: (208) 287-4800 • Fax: (208) 287-6700 • Website: www.idwr.idaho.gov

C.L. "BUTCH" OTTER
Governor

GARY SPACKMAN
Director

December 9, 2013

KAYE RITCHIE
PO BOX 1068
BLACKFOOT ID 83221

RE: IRS FORM W-9 REQUEST – LESSORS OF WATER RIGHT NO(s). 35-13993,

******TIME SENSITIVE RESPONSE REQUIRED*****

Dear Lessor:

The water right(s) referenced above currently leased in the Idaho Water Supply Bank generated a rental payment in 2013. We are currently processing payments to water right lessors. **We are unable to process your payment** without an Internal Revenue Service Form W-9 (enclosed).

A completed IRS Form W-9 is **required for all water right owners**. While another W-9 may have already been submitted to our department in conjunction with the above water right(s), our records indicate we are missing a W-9 from you. Please note, any water right(s) owned by a business entity (specified by a business name above) must be accompanied with a W-9 made out to that business. Water rights owned by an individual but managed by a business entity must provide documentation demonstrating a relationship between the water right owner and the business entity listed on the W-9.

Additionally, please know the Department will update the address associated with the water right with the address provided on the W-9 form unless otherwise requested by you.

Please return this form within ten (10) days from the date of this notice, along with any additional documentation to my attention. If you have any questions or no longer have an interest in the water right, please contact me at (208) 287-4944.

Sincerely,

Cherie Palmer
Senior Water Resource Agent
WSB Process Point of Contact

Enclosure(s): W-9