

MEMORANDUM

TO: Water Right Permit File # 11-7774

FROM: Darla Block

DATE: October 15, 2014

SUBJECT: Permit Lapsed / Trouble Locating Permit Holder

On June 30, 2014, the department mailed a proof due notice certified to the permit holder of record at an address of 311 E 1220 S Vernal UT 84078.

- On July 29, 2014, the department received the proof due notice back in returned mail marked by the US Postal Service as, "Unclaimed".
- On August 4, 2014, I called and spoke with Janet Smith (permit holder). Janet informed me that they did not receive the certified mail because they are at a temporary address of David Smith at 2808 E Hwy #36 Preston ID 83263. Janet also gave me a current address for the permit holders of PO Box 1062 Wright WY 82732.
- On August 5, 2014, the department mailed the proof due notice again certified to the temporary address as requested by Janet Smith per our phone conversation on August 4, 2014. Janet Smith signed for the certified mail.
- On September 1, 2014, the permit lapsed therefore a lapse notice was mailed out on September 8, 2014. The lapse notice was inadvertently sent to the current address of record again, but was also cc'd to Janet Smith's current address of PO Box 1062 Wright WY 83732.
- The file was put on a 30 day call-up in order to notify the permit holders of their plans to reinstate their permit before the 60 day deadline. Today I made an attempt to contact the permit holders at the phone of (208) 852-0690, which is the number I was able to reach Janet Smith at last time we spoke. The phone went into a message that said "answerer off" then the phone went dead.
- Today I discovered the temporary address in the file and sent a copy of the lapse notice to the temporary address of 2808 E Hwy #36 Preston ID 83263. The copy will go out in the mail tomorrow.