

MEMORANDUM

DATE: October 28, 2014
TO: Permit File No. 23-7175
FROM: Darla Block
RE: **Timing of Lapse Notice and Proof of Beneficial Use Filing**

On October 6, 2014, Jean Hersley sent out Lapse Notices for permit files with an October 1, 2014 proof due date where no Statement of Completion or Request for Extension of Time forms had been received.

Come to find out later, Sharla Cox in the Eastern Regional Office of the Department had receipted a Statement of Completion form with a \$50.00 license examination fee from the permit holder on September 30, 2014.

The lapsed status was then corrected to show "active" status of this permit.

The Lapse Notice was returned to the Department by the US Postal Service marked, "not deliverable as addressed", so it never made it to the permit holder anyway.