



State of Idaho  
DEPARTMENT OF WATER RESOURCES

322 E Front Street, Suite 648 • PO Box 83720 • Boise ID 83720-0098

Phone: (208) 287-4800 • Fax: (208) 287-6700

Website: idwr.idaho.gov • Email: idwrinfo@idwr.idaho.gov

BRAD LITTLE  
Governor

GARY SPACKMAN  
Director

February 5, 2020

HELEN SPALDING  
1009 FRANCISCO ST  
SAN FRANCISCO, CA 94109

**FINAL REQUEST  
RESPONSE REQUIRED  
DEADLINE: 2/28/2020**

**RE: Water Supply Bank Rental Agreement Rental Fees for 2020**

Dear Renter,

The following are rental fees associated with your active Water Supply Bank rental agreements for 2020:

Rental Agreement	Start	End	Total Rental Fee	Owner Fee (90%)	Admin Fee (10%)	Rental Fee Due Date
305	2019	2023	\$18.00	\$16.20	\$1.80	12/31/2019

Our records indicate that payment has not yet been fully received for the above 2020 rental agreements. **Payment was due on December 31<sup>st</sup>, 2019 and is now considered overdue.** If you have not already done so, please remit payment prior to February 28<sup>th</sup>, 2020 and enclose a copy of this letter with your payment. **If you have already remitted payment, please contact me at the number below to confirm the date and receipt ID for your rental payment.**

**Please be aware: you must take an action to keep your rental agreement in good standing. If you do not submit payment or contact our office prior to February 28<sup>th</sup>, 2020, your rental agreement will be cancelled as of March 1<sup>st</sup>, 2020.**

Regards,

Justin Ferguson

Water Supply Bank Specialist

(208) 287-4936