

**BEFORE THE DEPARTMENT OF WATER RESOURCES
OF THE STATE OF IDAHO**

IN THE MATTER OF PERMIT TO)
APPROPRIATE WATER NO.

63-34956

) **NOTICE OF PRE-HEARING
CONFERENCE**

IN THE NAME OF:)
**WILLOW CREEK WHOLESALE)
NURSERY LLC**

On 9/8/2020 WILLOW CREEK WHOLESALE NURSERY LLC, filed an Appropriation of a Water Right Permit No. 63-34956 with the Idaho Department of Water Resources (department). Protest(s) were filed by **BLACK CANYON IRRIGATION DISTRICT**.

The department has scheduled the matter for pre-hearing conference on Friday, December 18, 2020, beginning at 10:00 a.m., via phone conference

1. Dial **1-720-279-0026** at the appropriate time as listed above.
2. When prompted, enter guest code: **126664#** (Please note you must press “#” after entering the code, or you will not be properly connected with the conference.)

Agenda items for the pre-hearing conference will include:

1. Identify spokesman and/or counsel representing the protestant
2. Review of the application
3. Identify issues of protest
4. Designate date for identifying witnesses
5. Designate target date for conducting administrative hearing if resolution is not possible during the pre-hearing conference.

The department encourages the applicant and protestants to discuss and resolve the protests before the pre-hearing conference. If private discussions are not possible or do not resolve the protests, the department's Rules of Procedure provide for a pre-hearing conference to be held before scheduling a formal hearing.


The pre-hearing conference provides another informal opportunity for the applicant and protestants to meet. The parties often settle their differences at the pre-hearing conference. If a formal hearing is needed to resolve the protests, the pre-hearing conference serves as an opportunity to formulate or simplify the issues, obtain concessions of fact or identification of documents to avoid unnecessary proof, schedule discovery (when discovery is allowed), arrange for the exchange of proposed exhibits or prepared testimony, limit witnesses, schedule hearings, establish procedure at

hearings, and address other matters that may expedite orderly conduct and disposition of the proceeding.

It is important for all parties to give considerable thought to each of these matters before appearing at the pre-hearing conference and to make the most of the opportunity to resolve the dispute informally.

The pre-hearing conference will be conducted in a facility that satisfies the accessibility requirements of the Americans with Disabilities Act. If you require special accommodations in order to attend, participate in, or understand the pre-hearing conference, please notify the department at least (10) days prior to the hearing. Inquiries about scheduling, hearing facilities, etc., should be directed to Anna Kaiser, (208) 334-2190.

Dated this 18th day of November, 2020.

 
Nick Miller
Regional Manager

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that on this 18TH day of November, 2020, true and correct copies of the documents described below were served by placing a copy of the same with the United States Postal Service, postage prepaid and properly addressed to the following:

Document Served: Notice Of Pre-Hearing Conference
Hearing Procedure for Application for Permit

WILLOW CREEK WHOLESALE NURSERY LLC
2545 NORTH LANSING LN
MIDDLETON ID 83644

SPF WATER ENGINEERING
300 E MALLARD DR
STE 350
BOISE ID 83706

ANDREW J WALDERA
PO BOX 7985
BOISE ID 83707



Anna Kaiser
Water Resource Agent

PRE-HEARING CONFERENCE AND/OR HEARING PROCEDURE APPLICATION FOR PERMIT

ISSUES

Applications to appropriate the water of the state of Idaho are referred to as applications for permit, and are for the development of new water rights. Section 42-203A, Idaho Code, requires the department to consider the following issues in connection with an application for permit::

1. Will the proposed appropriation reduce the quantity of water under existing water rights?
2. Is the water supply sufficient for the purpose for which it is sought to be appropriated?
3. Was the application made in good faith or for delay or speculative purposes?
4. Does the applicant have sufficient financial resources with which to complete the proposed project?
5. Will the proposed use conflict with the local public interest, where local public interest is defined as interests that the people in the area directly affected by a proposed water use have in the effects of such use on the public water resource?
6. Will the proposed use be contrary to the conservation of water resources within the State of Idaho?
7. Will the proposed use adversely affect the local economy of the watershed or local area within which the source of water for the proposed use originates, in the case where the place of use is outside of the watershed or local area where the source of water originates?

BURDEN OF PROOF

The applicant has the initial burden of proof for issues 1, 2, 3, 4, 6, and 7 above and must provide evidence for the department to evaluate these criteria.

The initial burden of proof on issue 5, if applicable, lies with both the applicant and protestant as to factors of which they are most knowledgeable and cognizant. The applicant has the ultimate burden of persuasion, however, for these issues.

PROCEDURE

The department generally conducts an informal conference with the parties to determine the issues and to try to settle a protested matter before a hearing is scheduled. If a hearing is held, the department will issue a written decision based on the hearing record.

CONFERENCE

The purpose of a pre-hearing conference is to provide the opportunity for the parties and the department to familiarize themselves with a contested matter and to attempt to resolve the matter. At the conference, the department may also formulate and simplify the issues to avoid unnecessary proof, identify documents, schedule discovery, exchange proposed exhibits or prepared testimony, limit witnesses, discuss settlement or make settlement offers, schedule hearings, establish procedure at hearing, and address other matters that may expedite orderly conduct and disposition of the proceeding or its settlement. When attending the conference, please bring a calendar with your schedule for the next two–six month period from the date of the pre-hearing conference for the purpose of scheduling a hearing. Parties will be expected to discuss their availability at the prehearing conference for the purpose of scheduling the hearing.

HEARING

A hearing may be conducted according to Sections 42-1701A(1) and (2), Idaho Code and the department's Rules of Procedure. Copies of Idaho Code and the department's rules are available upon request or by accessing the department's website at: www.idwr.idaho.gov. The department records formal hearings, and copies of a hearing recording are available upon request. There may be a charge for reproducing the recording.

The hearing will likely be conducted by a hearing officer appointed by the Director rather than by the Director himself. If so, the hearing officer will prepare a recommended or preliminary order. Parties can petition for reconsideration of a decision or file exceptions. A brief to support exceptions may request oral argument. Parties may seek judicial review of any final order issued by the Director.

EXHIBITS

A party who plans to offer an exhibit as part of the hearing record must provide a copy of the proposed exhibit to the parties and to the hearing officer.

AMERICANS WITH DISABILITIES ACT

Any hearing scheduled will be conducted in a facility which meets the accessibility requirements of the Americans with Disabilities Act. If you require special accommodations in order to attend, participate in or understand the hearing, please notify the department no later than ten (10) days prior to the hearing.

Primary Duties:

- Water Right Processing Support
 - Process WR decisions (Approvals, voids, etc...). Includes approval DE, cover letters, mailing, file organization, scanning, and transmit to SO.
 - Process WR advertising
 - Manage and perform file call ups for agents
- Contested Case Support
 - DE protests and withdrawals
 - Prepare, mail, file, and scan acknowledgments
 - Schedule conferences and hearings
 - Assist with hearing preparation and execution
 - Receive, mail, scan, profile, and file orders and other documents
- Office Administration
 - Order and maintain inventory of supplies
 - Office Day scheduling
 - Printer, phone, building maintenance support liaison
- Support – common duties
 - Reception – receive, process, and route.
- Support – Long term fillers
 - Scan/profile backlogs – adjudication, WR files, GWMA files
- Support – Cross training for unusual needs
 - Metal Tag sale and long forms
 - Dredge apps
 - Ownership Change tracking
 - Water District Administration and similar
 - Some well construction DE and/or scanning?

Skill/knowledge set:

- Phone operation
- Basic understanding of processes and information sources to assist customer inquiries.
- Receipting and deposit
- Metal Tag sales
- Dredge letter permits
- Data entry standards for contacts
- Workflow processes for ownership changes and security interests, – tracking and processing.
- Workflow processes for address changes
- Scanning and profiling standards for COOs, WR files, Adj files, Others



State of Idaho

DEPARTMENT OF WATER RESOURCES

Western Region • 2735 Airport Way • Boise, Idaho 83705-5082

Phone: (208) 334-2190 • Fax: (208) 334-2348 • Website: www.idwr.idaho.gov

BRAD LITTLE
Governor

GARY SPACKMAN
Director

November 18, 2020

WILLOW CREEK WHOLESALE NURSERY LLC
25455 NORTH LANSING LN
MIDDLETON ID 83644

RE: Pre-Hearing Conference for Application for Permit No. 63-34956

Dear Applicant and Protestant:

The Department of Water Resources has scheduled a Pre-Hearing Conference in the matter of the above referenced application for permit, which has been protested.

The conference is scheduled for **Friday, December 18, 2020 at 10:00 a.m.** via phone conference:

Phone No: 1-720-279-0026

Code: 126664#

If you have any questions, please contact this office at 208-334-2190.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Anna Kaiser'.

Anna Kaiser
Water Resource Agent
Western Regional Office

Enclosures

CC: SPF WATER ENGINEERING
 ANDREW J WALDERA