

MEMO

_____ Office Visit ☒ Telephone _____ Meeting _____ Other

TO FILE

FROM Dawn Lenon

DATE 12/11/2019

RE Change in Water Right Ownership 95-14969

We received a Change in Water Right Ownership from Jeanine & Kelsey Kraack on 12/9/2019. After looking in the file, a Change of Ownership was already processed to Kelsey's name on April 5th, 2019. I called and talked to Jeanine on 12/10/2019 and she said she received the letter dated March 5th, 2019 from us in November requesting a change of ownership, so she submitted it again. I asked her if she wanted me to process this one because it has her name on it, whereas the first one did not. She said to go ahead and add her name to it since it is also on the Deed.