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Woodland Shores Water and Sewer Association, Inc.

P.O. Box 3343
Coeur d'Alene, Idaho 83816

August 21, 2018

Dear Vendor

Effective September 1st, Woodland Shores Water and Sewer Association will engaged the services of Association Services, Inc. (ASI) to handle all accounts payable and legal correspondence for our association. You will be receiving correspondence from ASI in the near future in support of the following request.

Please change the current way you send invoices and address them as follows and mail them via U.S. Postal Service.

Woodland Shores Water and Sewer Assn, Inc.
c/o Association Services, Inc.
1110 W. Park Place – Suite 101
Coeur d'Alene, Idaho 83814

Any questions please address them to our email address @
WoodlandShoresWaterandSewer@gmail.com

Thank you in advance



Steve Young, Treasurer

95-8402
95-9298
95-16807